

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 24th January 2019 in Downham Village Hall.

Present: The Chairman and Councillors Whitehead, Black, Burgess, Marsello, Walker, Vickers and Huntington. Three Parishioners were in attendance and the Clerk kept the minutes.

1. **Apologies for Absence** – Councillors Bonnett, Mitchell, Vallis and Coveley.
2. **Disclosure of Interests** – None.
3. **Public Speaking Time** – The Architect for the planning application Plumtrees came to answer any questions members had in relation to the proposed extension and a resident of Heath Road reported on his proposal to obtain written support from local residents to reduce the speed limit from 60mph to 40mph.
4. **Planning** –
 - a) 18/02091/Ful – The Oaks, Vera Road, Downham – Single storey garage conversion – No Objection.
 - b) 19/00046/Ful – Plumtrees, Grange Lane, Downham – Two storey front extension and internal alterations – No comment.
5. **Finance** -
 - a) **To approve and ratify cheques for signature in accordance with the 2018-19 Budget** – Proposed by Cllr Black, Seconded by Cllr Whitehead – Cllr Thomason* Declared an Interest -
Ratification

104695	NFU Mutual*	Tractor Insurance	£ 443.56
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104696	R H Tidnam	Install hand dryer	£ 312.00
104697	RHVH	Office rent	£ 800.00
104698	J M Sewell*	Hedge cutting	£ 160.00
104699	Information Comm	Data protection fee	£ 40.00
 - b) **31st December 2018 Month End Accounts** – The Clerk reported 66 Christmas cheer vouchers were not redeemed. The White Horse

have said we can keep the proceeds of the 4 vouchers, which were redeemed at their premises and put this towards the 2019 Christmas tree sponsorship. Cllr Whitehead advised the Clerk to put this as a donation in the accounts. The Clerk confirmed our month end figure included the insurance claim at South Hanningfield Tye and reported she had received the tractor insurance claim money this month and has chased Aviva for the sports pavilion and tool loss claim. There were no questions.

- c) **Discuss and agree any contribution towards the new speed sign in Downham Road, Ramsden Heath** – Cllr Black reported that ECC have agreed for a replacement speed camera but have asked whether the Parish Council would contribute towards the £15000.00 cost? We cannot proceed with the quotation we received as ECC will only let us use their equipment. Cllr Whitehead advised members that he is attending a meeting with ECC tomorrow and he will enquire as to why we are not allowed to install a camera ourselves.

- 6. Discuss the progress on updating Standing Orders and agree clarification and terminology** – The Clerk reported that in the absence of Cllr Vallis, he has requested this matter be carried over to the next meeting. However Cllrs Marsello and Black gave a report on the new standing order procedures. This matter will be discussed on 7th February 2019.

7. Matters for Information -

- a) Cllr Vickers reported that E&S Water are currently cutting back the overgrown hedge along the footpath in Middle Mead.
- b) Cllr Walker reported someone is dumping dog litter bags by the community woodland in Crowsheath Lane.
- c) Cllr Black reported that the hand dryer has now been installed at the Sports Pavilion. He has asked if the Clerk would ask the electrician to repair the electrical fault in the Groundsman's hut.

- 8. Date of Next Meeting** – The Clerk confirmed this will be held in Ramsden Heath Village Hall on Thursday 7th February commencing 7.45pm.

There being no further business, the meeting closed at 8.33pm.

Approved as a true record

Signed.....Dated.....