

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 7th February 2019 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Coveley, Black, Burgess, Huntington, Marsello, Mitchell, Walker and Vickers. Three Parishioners were also in attendance and the Clerk kept the minutes.

- 1. Apologies for Absence** – Councillors Whitehead, Vallis and Bonnett.
- 2. Disclosure of Interests** – Non pecuniary interests were declared by Cllrs Vickers and Walker 6a and Cllr Marsello 6e.
- 3. Public Speaking Time** – The Architect for the planning application 19/00045/Ful came to answer any questions, members may have.
- 4. Acceptance of Minutes dated the 10th and 24th January 2019** – Both sets of minutes were proposed as a true record by Cllr Burgess, Seconded by Cllr Black.
- 5. Progress Report from the Clerk and Councillors – 10th January 2018**
 - a) 5a-The partial cilca refund has now been received.
 - b) 8a-Cllr Huntington reported he and the Clerk had today met with Les Hawkins regarding Community Special Constables. This matter will be discussed at our next meeting.**24th January 2019**
 - a) 5b-The remaining insurance claim funds have now been received from Aviva in respect of the Sports Pavilion claim.
 - b) 5c-ECC were unable to take Cllr Whitehead's question regarding speed cameras.
- 6. Planning –**
 - a) 19/00021/OUT – Land adjacent 2 Calydon's Farm Cottages, South Hanningfield Road, South Hanningfield – New detached dwelling, outline application all matters reserved – Object, poor access.
 - b) 19/00039/Ful – 76 Park Lane, Ramsden Heath – Single storey rear and two storey front extension – No comment.

- c) 19/00045/Ful – The Bungalow, De Beauvoir Chase, Downham – Demolition of existing house and erection of replacement dwelling with detached garage – No comment.
- d) 19/00101/Ful – Bridleway Cottage, Broomwood Lane, Ramsden Heath – Two storey and single storey front, rear and side extensions – No comment.
- e) 19/00123/Ful – Heathcliffe, 28 School Road, Downham – Proposed three bay garage – No comment.

7. Finance –

a) To approve cheques for signature in accordance with the 2018-19 Budget – Proposed by Cllr Black, Seconded by Cllr Vickers. *Cllr

Thomason declared an interest, ** Payment made under Section 137 –

104700	Cash	Petty Cash	£ 72.91
104701	CCC	Grounds Maintenance	£ 4849.44
104702	Ernest Doe & Sons	Fuel/parts*	£ 300.74
104703	M Holt	Maintenance	£
104704	J Moule	Salary	£
104705	HMRC	Tax & NI	£
104706	HMRC	NI	£
104707	Essex Pension Fund	Pension	£
104708	Essex Pension fund	Pension	£
104709	R Drew	Maintenance	£
104710	R Thomason	Salary*	£
104711	J Moule	Re-imb waste toners	£ 25.17
104712	Scottish Power	Xmas tree lights**	£ 50.53

b) Discuss the progress on updating Standing Orders and agree clarification and terminology – Cllrs Marsello and Black reported on this matter. Cllr Marsello proposed we replace Sub Committee's with Working Parties with the exception of the Finance Committee and Staff Relations Committee. This was Seconded by Cllr Black. The Clerk suggested we replace the current Nalc's wording from Deputy Chairman to Vice-Chairman, members were in agreement. The Chairman thanked Cllrs Marsello, Black, Vallis and Mitchell for the work carried out in this matter and this proposal will be placed on the next agenda.

8. Matters for Information –

a) Cllr Huntington reported that Travellers have been removing fencing from areas in West Hanningfield with the intention to gain access onto people's land.

- b) Cllr Walker reported that Downham School are continuing having problems with parents illegally parking in Church Road. After lengthy discussion, the Clerk suggested she contact CCC and request an urgent visit from the Enforcement Team.
- c) Cllr Coveley reported we will need to advertise for more recruits for the Good Neighbour Scheme, due to several ladies having moved away.
- d) Cllr Marsello reported there will be more tree cutting scheduled on 24th February in School Road, therefore the power will be down for a period of time during the day.
- e) Cllr Marsello reported building materials were stolen from outside 56 School Road.
- f) Cllr Burgess was surprised with the recent speed results in Dowsett Lane.
- g) Cllr Black reported that Paul and Angie James have reached their target for naming a guide dog "Ramsden", and wish to thank the Parish Council for their support.

9. Date of next meeting – The Clerk confirmed this will be Thursday 21st March 2019 commencing 7.45pm at Downham Village Hall.

There being no further business, the meeting closed at 8.55pm.

Approved as a true record.

Signed.....Dated.....