

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 21st March 2019 in Downham Village Hall.

Present: The Chairman and Councillors Black, Bonnett, Marsello, Mitchell, Vickers, Burgess and Coveley. Four parishioners were also in attendance and the Clerk kept the minutes.

1. **Apologies for Absence** – Councillors Whitehead, Walker, Vallis and Huntington.
 2. **Disclosure of Interests** – The following Councillors declared non pecuniary interests: Cllr Black 4a and Cllr Bonnett 4b.
 3. **Public Speaking Time** – The four residents came to discuss the newly laid road surfacing in Grange Lane, Downham. The resident who paid for the works to be done, has also removed the hedgerows on either side, which has created ditches of 4ft. The Clerk read the response she had received from ECC Highways and she will contact the Public Rights of Way Officer tomorrow for an up-date. The Chairman thanked the residents for attending this evening.
 4. **Planning -**
 - a) 19/00352/FUL & 19/00353/LBC – 130 Downham Road, Downham – Construction of outbuilding comprising of gym and pool room – No objection subject to a condition being applied that the conversion does not become a dwelling.
 - b) 19/00295/FUL – 40 Church Road, Ramsden Heath – First floor rear dormer extension – No comment.
 - c) 19/05030/TPO – 24 Church Road, Ramsden Heath – T1 oak tree to crown reduction by 2m, clear overhead utilities by 2m – No objection.
 5. **Finance -**
 - a) **To ratify and approve cheques for signature in accordance with the 2018-19 Budget** – Proposed by Cllr Mitchell, Seconded by Cllr Vickers
Ratification

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| 104725 | Signs of the Times Village Sign @ S/Hanningfield | £ 3886.80 |
| 104726 | J Moule Re-imb transfer belt | £ 89.52 |
- 21st March 2019**

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| 104727 | E&S Water | Water rates S/F | £ 39.71 |
| 104728 | Chelmsford CC | Refuse collection fee S/F | £ 113.23 |
| 104729 | Wicksteed Leisure | Paint | £ 240.88 |
| 104730 | J Moule | Re-imb cartridges | £ 229.13 |
| 104731 | R Drew | Re-imb materials | £ 54.47 |

b) **28th February 2019 Month End Accounts** – There were no questions.

6. To Agree and Adopt the revised Standing Order Policy Procedure – Proposed by Cllr Marsello, Seconded Cllr Mitchell, all in favour.

7. Nominations for the Chelmsford Champions Awards – The Clerk reported that two nominations will be submitted. One resident of Ramsden Heath and one from South Hanningfield. All in agreement.

8. Matters for Information -

a) The Clerk referred to the email received, regarding the proposed planning application at Ramsden Hall Academy. Cllr Bonnett Declared an Interest. We wish to refer the Agent to the VDS Policy regarding no properties being higher than 2 storeys.

b) The Clerk reported that the owner of the De Beauvoir has submitted an appeal to the planning inspectorate.

c) Cllr Black asked the Clerk if she would remind sports field users to switch off the lights in the pavilion before they leave the premises.

d) Cllr Marsello asked members whether we should think about offering some financial assistance towards the cost of removing the trees, which fell into Downham Pond?

e) Cllr Coveley reported her concern over parking outside Downham School. The Clerk confirmed this matter will be discussed on 4th April 2019.

f) Cllr Mitchell reported there are lights out on some of the footpaths on the Allens Farm Estate. Cllr Burgess confirmed the Clerk has already reported these to Highways.

g) Cllr Burgess has offered to take any members nomination papers to CCC next week.

9. Date of Next Meeting – The Clerk confirmed this will be the 4th April 2019 commencing 7.45pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.45pm.

Approved as a true record.

Signed.....Dated.....