

## **SOUTH HANNINGFIELD PARISH COUNCIL**

**Minutes** of a council meeting held on Thursday 4<sup>th</sup> April 2019 in Ramsden Heath Village Hall.

**Present:** The Chairman and Councillors Black, Burgess, Mitchell, Marsello, Bonnett, Coveley, Whitehead, Vallis, Walker, Huntington and Vickers. 6 residents were also in attendance and the Clerk kept the minutes.

- 1. Apologies for Absence** – None.
- 2. Disclosure of Interests** – Non pecuniary interests were declared by: Cllr Walker 3, Cllrs Marsello and Thomason 6a and Cllr Black 6b.
- 3. Public Speaking Time** – One resident came to discuss the loud noise from a recent event at the Nags Head Public House over the weekend and asked whether the Parish Council could do anything? The remaining residents came to discuss the parking issues outside Downham C of E Primary School during drop off and collection times. They would like to see more enforcement visits and require the support of the Parish Council. The Clerk confirmed she had been in consultation with Parking Enforcement and has requested dates of when visits were carried out and she asked for more visits to be arranged. Cllr Whitehead will enquire whether railings could be installed as a physical barrier and will see whether police visits could be arranged. The Chairman thanked members for attending this evening.
- 4. Acceptance of Minutes dated the 7<sup>th</sup> and 21<sup>st</sup> March 2019** – Proposed by Cllr Burgess, Seconded Cllr Marsello.
- 5. Progress Report from the Clerk and Councillors - 7<sup>th</sup> March 2019**
  - a) 3-The Clerk reported that she had contacted the RCCE and the agent regarding the progress of the proposed affordable housing scheme, but both were unsure whether this will go ahead.
  - b) 6a of the 7<sup>th</sup> February -The Clerk reported she had contacted Jon Simmons of ECC and he stated that he only supports the Local Highways Panel and for the scheme to progress through the LHP, it would need a LHP funding recommendation. If the Parish Council wish to directly fund the SID, it may be feasible to enter into a third

party agreement through Essex Highways Solutions, who can implement externally funded minor highway improvements. He suggested contacting Customer Services who would pursue it with the appropriate team.

- c) 6a of 21<sup>st</sup> February – The Clerk is yet to take some photographs to send to Essex Police.
- d) 10a-The Clerk confirmed the new computer will be installed on 1<sup>st</sup> May 2019.
- e) 10b-The Clerk is awaiting to hear from Cllr Black regarding the wording he requires on the signage at the Sports Field.
- f) 10c-The Clerk confirmed the bench in memory of Mr Everett and the new village sign have both been installed at South Hanningfield Tye.
- g) 10e-Cllr Walker reported she had spoken to the bus company and they have confirmed that the number 14 bus will not be discontinued.

### **21<sup>st</sup> March 2019**

- a) 3-The Clerk reported she had chased The Public Rights of Way Officer regarding Grange Lane. She was advised that the Manager is dealing with this and we will need to wait until he has carried out his investigations.
- b) 8d-The Clerk reported that the ECC online message regarding the fallen tree in Downham Pond, states this is low priority, therefore no further action is likely due for a further 3 months.

## **6. Planning -**

- a) 19/00302/Cleud – 37 School Road, Downham – Continuation of use of former domestic store and workshop for overflow accommodation ancillary to the enjoyment of the existing dwelling house – We cannot see this has changed from previously and suggest the case officer checks the legality of this application.
- b) 19/00426/Ful – Rose Cottage, Dowsett Lane, Ramsden Heath – Proposed two storey and rear extension and siting of temporary caravan – No comment.

## **7. Finance –**

- a) To approve cheques for signature in accordance with the 2019-20 Budget – Proposed by Cllr Vallis, Seconded Cllr Vickers: \*Cllr Thomason declared an interest
- |             |            |         |
|-------------|------------|---------|
| 104732 Cash | Petty Cash | £ 66.15 |
|-------------|------------|---------|

104733	G&J Staines	Wire fencing*	£ 176.04
104734	EPFA	Subs & Entry fee	£ 40.00
104735	Environment Agency		
		Sports Field Drainage fee	£ 14.95
104736	EALC	Affiliation fee	£ 563.71
104737	Ernest Doe & Son	Materials*	£ 161.74
104738	J Moule	Re-imb Newsletters	£ 150.00
104739	Reliable Fire Protection		
		Fire extinguisher servicing	£ 56.63
104740	M Holt	Maintenance	£
104741	R Thomason	Salary*	£
104742	R Drew	Maintenance	£
104743	J Moule	Salary	£
104744	HMRC	Tax & NI	£
104745	HMRC	NI	£
104746	Essex Pension Fund	Pension	£
104747	Essex Pension Fund	Pension	£
104748	EALC	Course fee	£ 78.00

- b) To Discuss and Approve the recommendation of the Parks & Open Spaces Working Party for annual tree inspections to be carried out on trees, which are the responsibility of the Parish Council – Members unanimously agreed. The Clerk reported this would include the Sports Field, South Hanningfield Tye, Bofors Strip, Recreation Ground, Jubilee Gardens, Norton Meadows and the Allotment Gardens.

**8. To Discuss the order of the Annual Parish Meeting** – Cllrs Mitchell and Walker gave their apologies. In Cllr Walkers absence either Cllr Vallis or Cllr Burgess will give the Parks & Open Spaces Working Party Report. Cllr Whitehead is happy to report on items of importance at CCC, the Clerk is yet to hear from Cllr Grundy regarding his attendance. Our Guest Speaker is happy to give his presentation towards the end of the meeting.

**9. Request from Ramsden Pre School to use Norton Meadows for their Sports Day and Fete on Friday 28<sup>th</sup> June 2019** – All agreed.

**10. Matters for Information -**

- a) The Clerk reported everything is going well regarding the Picnic Day.  
b) The Clerk handed members the Newsletters for distribution.

- c) Cllr Vallis reported that he is standing down as Parish Councillor for the South Hanningfield Ward.
- d) Cllr Burgess reported the P3 Team commenced duties last week.
- e) The Chairman congratulated members on being re-elected this year and reported he is sorry to be losing Cllr Vallis from our team.

**11. Date of Next Meeting** – The Clerk reported the Annual Parish Meeting will be held on Friday 26<sup>th</sup> April 2019 commencing 8pm in Ramsden Heath Village Hall.

There being no further business, the meeting closed at 8.58pm.

Approved as a true record.

Signed.....Dated.....