

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 9th May 2019 in Ramsden Heath Village Hall.

Present: Michael Thomason, Roy Whitehead, Kevin Black, Robert Burgess, Neil Mitchell, Susan Walker, Peter Huntington, Roger Vickers, Gillian Bonnett and Robert Marsello. The Clerk kept the minutes.

- 1. Apologies for Absence** – Tina Coveley.
- 2. Councillors to sign their Declaration of Acceptance of Office forms**
– All forms were duly signed in the presence of the Clerk.
- 3. Election of Chairman and the signing of his/her Declaration of Acceptance of Office form** – Cllr Bonnett proposed Cllr Thomason remains Chairman, Seconded by Cllr Whitehead, all in favour.
- 4. Disclosure of Interests** – None.
- 5. Public Speaking Time** – There were no members of the public present.
- 6. Approval of Minutes dated the 4th April 2019** – Proposed as a true record by Cllr Burgess, Seconded by Cllr Walker.
- 7. Progress Report from the Clerk and Councillors -**
 - a) 3-The Clerk reported she had requested the patrol data for Downham School, but to date nothing has been received. However, a patrol was carried out on the last Friday before Easter, where 3 PCN's were issued contravening the no waiting restriction.
 - b) 5a-(7th March) The Clerk reported she has now received confirmation that the affordable housing scheme needs survey will be carried out.
 - c) 6d-The new office computer has now been installed.
 - d) 5a-(21st March) The Clerk reported that ECC are taking no further action regarding the recent newly laid road surfacing in Grange Lane.
 - e) 5b-The Clerk reported that ECC are not planning to remove the tree from Downham Pond.
- 8. Planning -**
 - a) 19/00487/Ful – 1 Windmill Cottages, South Hanningfield Road, South Hanningfield – Single storey rear extension – No Objection.
 - b) 19/00578/Ful – Northumbrian Water Fishing Lodge, Hanningfield Reservoir, South Hanningfield – Installation of two new play parks and improvements to the hardstanding car park – No Objection.
 - c) 19/00563/OUT – 121 Downham Road, Downham – Demolition of garage and construction of dwelling – Object, overdevelopment of the site and drainage issues in this area.
 - d) 19/00534/Ful – De Beauvoir Equestrian Centre, Church Road,

Ramsden Heath – Variation to approved planning application 18/00582/Ful for alterations to plot 1 dwelling – No comment.

9. Finance -

a) To ratify and approve cheques for signature in accordance with the 2019-20 Budget – Proposed by Cllr Black, Seconded Cllr Whitehead.

*Cllr Thomason Declared an Interest, **Payment made under Section 137 -

Ratify

104749	J Moule	Re-imb leaving gift**	£ 100.00
104750	BFS Ltd	Fuel	£ 63.55
104751	Glasdon UK Ltd	Litter bin	£ 146.58
104752	Cash	Petty Cash	£ 115.76
104753	Ernest Doe & Sons	Parts/machinery*	£ 437.91
104754	R Thomason*	Salary	£
104755	M Holt	Maintenance	£
104756	J Moule	Salary	£
104757	HMRC	Tax & NI	£
104758	HMRC	NI	£
104759	Essex Pension Fund	Pension	£
104760	Essex Pension Fund	Pension	£
104761	G&J Staines	Materials	£ 59.77

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104762	R Drew	Maintenance	£
104763	PC Help Essex Ltd	Computer fee	£ 175.00
104764	BHIB Ltd	Insurance renewal	£5045.79
104765	HMRC	Replacement Q 104679	£ 366.06
104766	HMRC	Replacement Q 104680	£ 194.42

b) Approval of the 2018-19 Annual Governance Statement – The Clerk read through each section 1-9. Members were in full agreement that we have adhered to all internal controls in respect of the Accounting Statements for the year ended 31st March 2019.

10. Matters for Information -

a) Cllr Vickers has been asked by a resident if we would invite the Chief of Police to a Parish Council meeting to discuss attempted break-ins within the Parish? The resident concerned would also like our support on a planning application to build a bungalow at the edge of his property to ensure his property is not targeted anymore!

b) The Clerk reported that next year it will be the 75th Anniversary of VE Day. She asked members to think about suggestions to celebrate this

event.

c) Cllr Mitchell gave his apologies for the next meeting.

There being no further business, the meeting closed at 8.16pm.

Approved as a true record.

Signed..... Dated.....