

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 17th October 2019 in Downham Village Hall.

Members paid their respects to Bob Drew, who sadly, passed away earlier this month. One minute silence was held.

Present: The Chairman and Councillors Black, Bonnett, Huntington, Vallis, Walker, Coveley, Mitchell, Vickers, Burgess, Whitehead and Marsello. Four Parishioners and one representative were also in attendance and the Clerk kept the minutes.

1. Apologies for Absence – None.

2. Disclosure of Interests – The following Councillors disclosed their non pecuniary interests: Cllr Vickers 6E, Cllr Marsello 6A, and Cllrs Huntington and Mitchell 6B.

3. Public Speaking Time – The Architect gave a detailed report on the recent planning application at Lodge Farm and a resident came to ask for support for a bungalow to be built in his back garden. The Chairman thanked everyone for attending this evening.

4. Acceptance of Minutes dated the 5th and 19th September 2019 – Proposed as a true record by Cllr Black, Seconded by Cllr Vickers.

**5. Clerk and Councillors Report –
5th September 2019**

a) 7d-Cllr Mitchell reported the Working Party had recently met to discuss the V E Day Celebration on 9th May 2020. He asked for members support to help out for one hour during the day on certain stalls.

b) 9f-The Clerk confirmed the hedge in Crowsheath Lane has now been cut back.

19th September 2019

a) 7c-The Clerk reported she had received so many positive comments regarding the War Memorial. The Clerk also advised members that Sheila Holt planted the flowers. A letter of thanks to be sent to Sheila.

6. Planning –

- a) 19/01500/Ful – Livery Yard, Lodge Farm, Heath Road, Ramsden Heath – Demolition of existing buildings, with five replacement dwellings with garages and car ports. All associated works including parking and landscaping – No objection subject to no overspill into the greenbelt and no future development on the properties.
- b) 19/01581/Ful – 64 Park Lane, Ramsden Heath – Application for the placement of a static caravan at the property for 18 months – No Objection.
- c) 19/01565/Ful – The Fox & Hounds, Church Road, Ramsden Heath- Single storey side extension with glazed roof lantern to form new dining room and single storey rear extension to form new toilets – No Objection.
- d) 19/01627/Ful – Katie House, Park Lane, Ramsden Heath – Increase the roof height to garage – No Objection.
- e) 19/10629/Ful – Outbuildings at Whitedown, South Hanningfield Road, South Hanningfield – Demolish existing detached outbuilding and garage and construct new bungalow – Object, Greenbelt.

7. Finance –

a) Ratification and Authority to Issue Cheques – Proposed by Cllr Bonnett, Seconded by Cllr Black. Cllr Thomason Declared an Interest*, Payments made under Section 137**

Ratify

104864	Norsey Woodland Crafts	3 benches S/Field	£ 285.00
104865	R Thomason*	Salary	£
104866	M Holt	Maintenance	£
104867	J Moule	Salary	£
104868	HMRC	Tax & NI	£
104869	HMRC	NI	£
104870	Essex Pension Fund	Pension	£
104871	Essex Pension Fund	Pension	£
104872	Cash	Petty cash	£ 63.90
104873	J Sewell*	Tree removal	£1200.00
104874	PKF Littlejohn LLP	Replacement Cheque	£ 480.00
17th October 2019			
104875	SH Tree Surgeons	Willows on Tye	£1250.00
104876	Viking	Stamps & s/f hand towel	£ 129.99
104877	Chelmsford CC	Play in the Park**	£ 120.00
104878	M Holt	Re-imb materials	£ 391.53
104879	J Moule	Re-imb Christmas Cheer**	£ 37.82
104880	RBL Poppy Appeal	Wreaths & Donation**	£ 125.00

104881 R Drew

Maintenance

£ 821.67

b) 30th September 2019 Month End Accounts – There were no concerns. We will need to arrange a date for a finance meeting in November 2019.

c) Luncheon Club 2019 Christmas Meal Donation Request – Cllr Burgess proposed a £200 donation be made, Seconded by Cllr Mitchell, all in favour.

8. Councillor Walker to report and take questions on the Parish Tree Report

– Cllr Walker gave a detailed report on the eleven trees which require attention. The time scale for these works are 3-12 months. Further investigations are required on 4 trees, with 3 trees needing to be felled and works required on the other 4. The Clerk has also requested an up to date Tree Preservation Order list from Chelmsford City Council. Cllr Marsello proposed we proceed with the recommendation of the Arborist. Seconded by Cllr Mitchell and agreed by all.

9. 2019 Annual Parish Meeting Guest Speaker - The Clerk confirmed Muhammad Ahsan, the Community Fire Safety Officer of Essex County Fire and Rescue Service, will be attending our Annual Meeting on 24th April. She is yet to hear from Stella Scrivener.

10. Elect a Community Champion to work alongside the United in Kind Coach, Stella Scrivener – Cllr Coveley would like to speak to Stella before she makes her decision to be a Community Champion.

11. Items which arose during the Clerk's absence –

- a) Cllr Thomason reported the tree had been removed from Downham Pond.
- b) Cllr Black reported there was a suicide at St Margaret's Church.
- c) Cllr Black reported a lady had been attacked by dogs on the land owned by Essex & Suffolk Water.

12. 2019 Christmas tree Lighting – The Clerk confirmed this will be held on Friday 29th November 2019 commencing 7pm by the War Memorial. She reported Father Christmas will be in attendance together with the Khantisci Miniature Horses. The Ramsden Cupcake Ladies have offered to serve refreshments.

13. Matters for Information –

- a) Cllr Marsello asked whether a dog bin could be installed near the entrance of the Community Woodland?
- b) The Clerk reported Chelmsford City Council may no longer provide council offices and libraries with white recycling sacks.
- c) Cllr Vallis reported the finger post in Church Lane, South Hanningfield is missing.
- d) Cllr Black reported there was a road traffic accident in Downham Road, Ramsden Heath this week.
- e) Cllr Black confirmed that the bridge in the nature reserve had been repaired.
- f) The Clerk reported the Essex Playing Fields Association AGM will take place on Thursday 24th October. Ralph has confirmed he will be attending.
- g) The Clerk confirmed she has the wreaths for Armistice Day.
- h) The Clerk reported that Simon Cox will take the Remembrance Day Service.
- i) Cllr Thomason reported a load of rubbish had been dumped at the entrance of Grange Lane.

14. Date of Next Meeting – This will be Thursday 7th November 2019, commencing 7.45pm in Ramsden Heath Village Hall.

Approved as a true record.

Meeting closed at 9.47pm.

Signed.....Dated.....

