

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 19th September 2019 in Downham Village Hall.

Present: Councillors Thomason, Black, Whitehead, Vallis, Bonnett, Walker, Vickers, Coveley and Burgess. Stella Scrivener was also in attendance and the Clerk kept the minutes.

1. Apologies for Absence – Councillors Huntington, Mitchell and Marsello.

2. Disclosure of Interests – None.

3. Presentation from Stella Scrivener of the Rural Community Council of Essex – Stella started by saying her job title had changed from a Community Enabler to a “United in Kind Coach”. They are trying to raise awareness that lots of people are lonely and isolated and they are hoping to encourage communities to look after each other better and to improve acts of kindness within the community. She would like one member of the Parish Council to become a “South Hanningfield Champion”. This will be discussed at our next meeting. The Chairman asked Stella whether she would like to include a short article in our next Newsletter and thanked her for attending this evening.

4. Planning –

- a) 19/01454/Ful – Barnmead, Brock Hill, South Hanningfield – Loft conversion including addition to dormer and rooflights, together with ground floor rear/side extension under existing projecting roof and open porch to front elevation – No Objection.
- b) 19/01372/Ful – 68 Park Lane, Ramsden Heath – Proposed Ménage – CLLR WHITEHEAD DECLARED AN INTEREST – No Comment.
- c) 19/01451/Ful – Site at the Bungalow, De Beauvoir Chase, Downham – Demolition of existing dwelling and ancillary buildings. Construction of two new dwellings with detached double garages – Object, there are numerous trees within this site, but no tree report has been submitted. This is overdevelopment within the greenbelt.

5. Finance –

a) Ratification and Authority to Issue Cheques – Proposed by Cllr Black, Seconded Cllr Whitehead –

Ratify

104857	P Thurgood	Re-imb P3 equipment	£ 50.00
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19TH September 2019

104858	BFS Ltd	Fuel	£ 61.30
104859	CCC	Refuse collection	£ 113.23
104860	Livermore & Sons	Materials	£ 151.20
104861	J Sewell	Flail hedge cutting	£ 120.00
104862	M Holt	Re-imb materials	£ 375.15
104863	PKF Littlejohn LLP	External audit fee	£ 480.00

b) 31st August 2019 Month End Accounts – The Clerk ran through the new format. She is getting to grips with it and she knows it will be a great improvement for the year end calculations. She also reported, we received a clear 2018-2019 Year End Audit from PKF Littlejohn Auditors.

6. 2020 Annual Parish Meeting Guest Speaker Suggestions – The Clerk will contact the Fire Service to see whether a Fire Protection Officer will be available to attend together with Stella Scrivener, a United in Kind Coach. The Clerk will report back at the next meeting.

7. Matters for Information –

- a) Cllr Black reported that Mick and Ralph had removed the fallen willow from the Sports Field.
- b) Cllr Black reported that the football teams are leaving numerous amounts of rubbish on the pitches. Cllr Black will monitor to see whether another bin is required.
- c) Cllr Coveley asked why had the flowers/shrubs been removed from the war memorial?
- d) Cllr Vickers reported he had removed the seat from the Tye and this will be reinstated in March 2020. Cllr Walker will inspect the area to ensure this is safe.
- e) The Clerk reported the office will be closed from 24th September and will re-open on the 9th October.

8. Date of Next Meeting – The Clerk confirmed this will be Thursday 17th October 2019 in Downham Village Hall.

Approved as a true record.

Meeting closed at 9.16pm.

Signed.....Dated.....

