

## **SOUTH HANNINGFIELD PARISH COUNCIL**

**Minutes** of a council meeting held on Thursday 25<sup>th</sup> July 2019 at Downham Village Hall.

**Present:** Acting Chairman Councillor Black and Councillors Walker, Huntington, Burgess, Marsello, Vickers, Vallis, Coveley and Bonnett. One parishioner, Sarah Sapsford and Paul Gayler were also in attendance and the Clerk kept the minutes.

**1. Apologies for Absence** – Councillors Thomason, Whitehead and Mitchell.

**2. Disclosure of Interests** - Cllr Vickers declared a non-pecuniary interest on Agenda item 3.

**3. Public Speaking Time** – The resident of Whitedown came to ask members for their support in building a low level structure at the side of his property, to deter the continuous break in attempts he has received over the past 2 years.

**4. Sarah Sapsford (RCCE) and Paul Gayler (CCC) to discuss and answer any questions regarding the affordable housing scheme** - Sarah and Paul took questions from members and explained in detail how the affordable housing scheme works. Acting Chairman, Councillor Black, thanked Sarah and Paul for attending this evening. Members agreed to discuss this in further detail on the 5<sup>th</sup> September 2019.

### **5. Planning -**

a) 19/01156/Ful – Tylde Hall Bungalow, Heath Road, Ramsden Heath – Demolition of existing dwelling and outbuildings. Construction of pair of two bedroom semi-detached chalet bungalows. New car port, associated garden and parking areas -Object

Greenbelt and exceeds the current footprint and affects the openness of the countryside, due to the bulk design.

b) 19/01237/Ful – 63 & 65 Heath Road, Ramsden Heath – Construction of 2 dwellings with detached garages and new access to the highway – Object, original footprint will extend into greenbelt land.

c) 19/01232/Ful – 64 Park Lane, Ramsden Heath – Part single and two storey rear extension with juliette balcony and single storey front extension. New roofs to front and existing rear dormers. New detached single garage – No comment.

## **6. Finance –**

**a) Authority to Issue Cheques –** Proposed by Cllr Burgess, Seconded by Cllr Vickers:

104820	Sadler Associates	Fertilise Pitches	£ 900.00
104821	BFS Ltd	Fertiliser & nozzles	£ 83.70
104822	Ealc	Course fees	£ 240.00
104823	PC Help Essex Ltd	Computer work	£ 80.00
104824	BFS Ltd	Fuel	£ 78.50

**b) 30<sup>th</sup> June 2019 Month End Accounts –** There were no concerns.

**c) Scribe Up-date –** The Clerk reported transactions from the 1<sup>st</sup> April 2019 to 30<sup>th</sup> June 2019 had been sent to Scribe. They will transfer all information on to the new package and the Clerk has a phone training session on 9<sup>th</sup> August 2019.

**d) Cyber Awareness – Request from Rettendon Parish Council to have joint cover with them and West Hanningfield Parish Council for a stand-alone insurance policy for cyber attack and data breach –** The Clerk reported the cost would be £100 per annum to each Parish Council, if we had a joint policy. Cllr Marsello suggested the Clerk contacts our Insurers to see how much the premium would be, if this was included into our existing policy?

**7. To Discuss any matters which arose during the Chairman and Clerk's absence –** The Acting Chairman reported that the fence in between Andy King's land and the Sports Field was vandalised and the padlock into Norton Meadows was broken off. Both have now been made secure. It may have been an attempt to break into the Groundsman's hut or the bungalow next door to the Sports Pavilion.

**8. Authority for the Chairman and Vice-Chairman to deal with any urgent matters during recess –** Proposed by Cllr Bonnett, Seconded Cllr Walker.

## **9. Matters for Information -**

- a) Cllr Coveley mentioned a problem with the signage inside the allotment gardens.
- b) Cllr Coveley asked when the new speed sign will be installed?
- c) Cllr Walker reported she has not yet received a reply from Passenger Transport.
- d) Cllr Bonnett reported she had received a reply from the Clerk at Stock Parish Council regarding the hedge in Dowsett Lane.
- e) Cllr Marsello asked when the tree from Downham Pond will be removed?

f) The Clerk reminded members that Play in the Park will be held on Wednesday 7<sup>th</sup> August 2019, 1-3pm.

There being no further business, the meeting closed at 9.24pm.

Approved as a true record.

Signed.....Dated.....