

SOUTH HANNIGFIELD PARISH COUNCIL

Minutes of a Council Meeting held on Thursday 5th September 2019 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Black, Bonnett, Burgess, Whitehead, Marsello, Vallis, Coveley, Vickers and Mitchell. Two Parishioners were also in attendance and the Clerk kept the minutes.

1. Apologies for Absence – Councillors Huntington and Walker.

2. Disclosure of Interests – None.

3. Adjournment – One resident came to ask about affordable housing and the other to answer any questions we may have regarding his planning application.

4. Acceptance of Minutes dated the 4th and 25th July 2019. The Clerk reported that 9d on 25th July should read Dowsett Lane and not Downham Road. This has been amended on the original minutes. Proposed by Cllr Burgess, Seconded Cllr Vickers.

5. Clerk & Councillor Report – 4th July 2019

a) 6a - The Clerk reported she had contacted the resident of High Meadows on three occasions, but no response has been received.

b) 11b – Cllr Bonnett reported the Clerk from Stock has emailed her to say following an inspection from ECC, highways do not feel the hedge, is in urgent need of attention.

25th July 2019

a) 6b - The Clerk reported she will receive her final training session from Scribe next week.

b) 9f – The Clerk reported Play in the Park had 49 children attend. It was a great success.

6. Planning –

a) 19/01277/Ful – 11 Stoney Hills, Ramsden Heath – Proposed first floor extension to front, over existing garage and internal alterations – No Objection.

b) 19/01324/Ful – West Haven, Cumming Road, Downham – Extension to pitched roof – No Objection.

- c) 19/01104/Ful – Plumtrees, Grange Lane, Downham – Demolition of existing garage and erection of replacement annexe – No objection, subject to a condition being applied that this remains as part of Plumtrees and not sold as a separate dwelling and not to be used as habitable accommodation.
- d) 19/01338/Ful – Kent Hill Fields, Park Lane, Ramsden Heath – Proposed extension to existing stable block – No Objection.
- e) 19/01226/Ful – Nettlebed, Hawkswood Road, Downham – Proposed agricultural building – No Objection.
- f) 19/01412/Ful – Land north east of Field View, Castledon Road, Downham – Proposed new lake/pond – No Objection, subject to sufficient drainage agreed with the environment agency.

7. Finance –

a) Ratification and Authority to Issue Cheques - Proposed by Cllr Marsello, Seconded by Cllr Vallis: CLLRS THOMASON* & WHITEHEAD** DECLARED AN INTEREST -

RATIFY

104825	CCC**	Uncontested election fee	£ 231.00
104826	R Thomason*	Salary	£
104827	J Moule	Salary	£
104828	HMRC	Tax & NI	£
104829	HMRC	NI	£
104830	Essex Pension Fund	Pension	£
104831	Essex Pension Fund	Pension	£
104832	M Holt	Maintenance	£
104833	R Drew	Maintenance	£
104834	Cash	Petty Cash	£ 48.15
104835	Ernest Doe&Sons*	P3 repairs & parts	£ 496.90
104836	R Drew	Re-imb s/pav supplies	£ 119.64
104837	CCC**	Stationery	£ 14.92
104838	BFS Ltd	Fuel	£ 83.96
104839	R H Tidnam Inspect	electrical installation s/pav	£ 720.00
104840	J Moule	Re-imb land registry fee	£ 36.00
5 TH SEPTEMBER 2019			
104841	Cash	Petty Cash	£ 29.49
104842	Mallorn Ltd**	Website hosting fee	£ 100.00
104843	Billericay Scaffolding	Dovecote	£1150.00
104844	Ernest Doe&Sons*	P3 repair & new equipment	£ 780.82
104845	Ernest Doe&Sons*	Loppers & fuel	£ 155.89
104846	R Thomason*	Salary	£

104847	J Moule	Salary	£
104848	HMRC	Tax & NI	£
104849	HMRC	NI	£
104850	Essex Pension Fund	Pension	£
104851	Essex Pension Fund	Pension	£
104852	M Holt	Maintenance	£
104853	R Drew	Maintenance	£
104854	M Holt	Re-imb wood Dovecote	£ 405.17
104855	Starboard Systems Ltd	Data entry	£ 58.80
104856	Anglian Water	S/pav water rates	£ 107.89

b) Decide whether to include Cyber Awareness Cover to our existing Insurance Policy - After lengthy discussion, Members decided not to proceed with this extra cover.

c) Agree whether to participate in Christmas Cheer 2019 – Cllr Marsello proposed we continue this. Seconded by Cllr Vickers, all in favour.

d) Agree a Budget for the V.E. Day Celebrations – Cllr Whitehead proposed this be set at £5000. Seconded by Cllr Burgess.

e) LHP Public Rights of Way Funding Request – Members were in full agreement that we are unable to help at this present time, due to the financial commitments we currently have.

8. Discuss how to proceed with the Affordable Housing Survey – Members agreed to place an article in the November Newsletter.

9. Matters for Information –

a) Cllr Vickers asked Members whether we could invite John Whittingdale to be our Guest Speaker at next year's AGM? This will be discussed at the next meeting.

b) Cllr Vickers reported there was a fire in South Hanningfield involving the UK Power Network overhead cables.

c) Cllr Vallis asked what was happening with the seat on South Hanningfield Tye? The Clerk confirmed it had been taped off and the Flower Show Committee have until the 30th September 2019 to remove or repair it.

d) Cllr Bonnett reported she will chase Cllr Grundy regarding the footpath works in Crowsheath Lane, Downham.

- e) Cllr Black reported the recent power cut had thrown the timer out at the Sports Pavilion.
- f) Cllr Marsello reported the hedge in Crowsheath Lane, belonging to the De Beauvoir needs cutting back.
- g) Cllr Marsello reported the property next door to him in School Road was targeted once again. The perimeter alarm was triggered.
- h) Cllr Burgess reported that two men were seen standing up on quad bikes, doing wheelies in Dowsett Lane.
- i) Cllr Mitchell reported that the speed sign in Church Road, just past the school, has been lying on the ground for nearly 4 weeks. Peter Thurgood has reported this to ECC, but still no action has been taken. Peter has therefore asked Cllr Grundy to chase on our behalf.

10. Date of Next Meeting – The Clerk confirmed this will be Thursday 19th September 2019, commencing 7.45pm in Downham Village Hall. Cllr Marsello gave his apologies.

Approved as a true record.

Meeting closed at 9.21pm.

Signed.....Dated.....

