

## **SOUTH HANNINGFIELD PARISH COUNCIL**

**Minutes** of a council meeting held on Thursday 5<sup>th</sup> December 2019 in Ramsden Heath Village Hall.

**Present:** The Chairman and Councillors Black, Whitehead, Coveley, Vickers, Burgess, Huntington, Walker and Bonnett. Two Parishioners were also in attendance and the Clerk kept the minutes.

**1. Apologies for Absence** – Councillors Marsello, Mitchell and Vallis.

**2. Declaration of Interests** – Cllr Black declined a hamper from Ramsden F.C.

**3. Public Speaking Time** – A resident came to discuss an incident which took place between him and a neighbour. CLLR THOMASON DECLARED AN INTEREST. The Clerk reported as this was a private matter, the Parish Council cannot get involved.

**4. Approval of Minutes dated the 7<sup>th</sup> and 21<sup>st</sup> November 2019** – Proposed by Cllr Huntington, Seconded Cllr Vickers.

**5. Clerk and Councillors Report –  
7<sup>th</sup> November 2019**

a) 5a-The Clerk confirmed the additional tree report has been received and the Parks & Open Spaces Working Party will discuss this at their next meeting and will report back to full council. Tree works have already been carried out by Jonathan Sewell and SHTS are scheduled to do their work on 20<sup>th</sup> December, weather permitting.

b) 5c-Cllr Coveley has left a message for Stella Scrivener to return her call regarding the Community Champion vacancy.

c) 5e-Cllr Black updated members regarding the incident with the dogs.

d) 7b-The Clerk reported the picnic table in memory of Bob Drew has been delivered and will be installed next Spring.

**21<sup>st</sup> November 2019**

a) 6f-The Clerk reported the Christmas tree lighting was very well attended this year.

**6. Planning –**

a) 17/00727/S73 – Land west of 119 Downham Road, Downham – Variation of Condition 2 to previously approved application 17/00727/Ful resubmission of

approved permission 14/00510/Ful for the construction of a new dwelling and demolition of detached garage. To allow amendments to plans, including alterations to fenestrations and roof – No comment.

## **7. Finance –**

**a) Ratification and Authority to Issue Cheques –** Proposed by Cllr Whitehead, seconded Cllr Vickers: \*Cllr Thomason Declared an Interest –

### **Ratify**

104901	J Moule	Re-imb internet security fee	£ 65.23
<b>5<sup>th</sup> December 2019</b>			
104902	Cash	Petty Cash	£ 63.65
104903	J M Sewell	Tree cutting	£ 300.00
104904	Ernest Doe&Sons	Fuel/cable ties *	£ 44.54
104905	J Moule	Re-imb domain hosting fee	£ 120.00
104906	M Holt	Maintenance	£
104907	R Thomason	Salary *	£
104908	J Moule	Salary	£
104909	HMRC	Tax & NI	£
104910	HMRC	NI	£
104911	Essex Pension	Pension	£
104912	Essex Pension	Pension	£
104913	BFS Ltd	Fuel	£ 86.05

**b) Donation Request from Ramsden Pre School –** Cllr Huntington Declared an Interest – Cllr Whitehead proposed £1000 be donated (subject to any necessary consent) towards the polycarbonate roof pergola and wet pour repairs. Seconded by Cllr Bonnett, all in favour.

## **8. Matters for Information –**

a) In Cllr Mitchell's absence, Cllr Black reported that the planning application for a mobile home to be sited outside 64 Park Lane has been withdrawn, but the mobile home is outside the premises. The Clerk to contact CCC Enforcement.

b) Cllr Whitehead reported that the hedge along the foot path between Recreation Walk and the Recreation Ground needs urgent attention. This is in hand, but due to wet weather, access into the Recreation Ground is not currently possible.

c) Cllr Black confirmed the pitches are playable this weekend.

d) Cllr Vickers asked whether the overhanging trees in Middlemead could be cut back?

e) Cllr Walker gave her apologies for the next meeting.

**9. Date of Next Meeting** – The Clerk confirmed this would be Thursday 19<sup>th</sup> December 2019 commencing 7.45pm in Downham Village Hall.

Approved as a true record.

Signed.....Dated.....

