

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 6th February 2020 in Ramsden Heath Village Hall.

Present: The Chairman and Councillors Black, Mitchell, Burgess, Bonnett, Walker, Marsello, Whitehead, Coveley, Vallis and Vickers. 4 Parishioners were in attendance and the Clerk kept the minutes.

1. Apologies for Absence – Councillor Huntington.

2. Disclosure of Interests – None.

3. Public Speaking Time – Two residents came to speak about agenda item 6a.

4. Acceptance of Minutes dated the 9th and 23rd January 2020 – Proposed by Cllr Black, Seconded by Cllr Vallis.

5. Clerk and Councillors Report –

a) 5a-The Clerk reported we have been recommended to have a tree in Norton Meadows either monolithed or felled. Once the quotation has been received, this will come back to full council for the overall decision.

b) 7b-The Clerk confirmed Clive Vallis has checked over the new P.A. System. A thank you email has been sent to Clive.

c) 10d-The Clerk confirmed the Parish Office Lease was renewed last Thursday and the full annual payment has been paid.

d) 10g-The Clerk reported that after speaking with the Chairman, they decided not to write to Cllr Bentley, as the response on the ECC website states they will be making investigations soon.

6. Planning –

a) 19/02072/Ful – Downham Hall, Castledon Road, Downham – Dual flexible use of ground floor for B&B (class C1) and a multi-function venue (class D2), with the addition of external marquee – Cllr Thomason Declared a non-pecuniary interest. No Objection.

b) 20/00088/Ful – 16 Homelands Grove, Ramsden Heath – Proposed single storey front and side extension forming new garage. Existing garage change into a study with new window to front – No Objection.

7. Finance –

a) Ratification and Authority to Issue Cheques – Proposed by Cllr Burgess, Seconded by Cllr Mitchell. *Cllr Thomason Declared a non-pecuniary interest and **payments made under Section 137 –

Ratify

104946	J Moule**	Re-imb P.A. System	£ 384.74
104947	J Moule**	Re-imb display cloth	£ 44.40
104948	RHVH	2020 Office Rent	£1050.00

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104949	Cash	Petty Cash	£ 109.99
104950	Ernest Doe & Sons	Materials	£ 55.76
104951	J Moule**	Re-imb V.E Day items	£ 469.84
104952	G Vallis**	Re-imb V.E Day items	£ 80.85
104953	Ernest Doe & Sons	P3 Servicing	£ 976.29
104954	CCC	Grounds Maintenance	£ 5206.11
104955	M Holt	Maintenance	£
104956	R Thomason*	Salary	£
104957	J Moule	Salary	£
104958	HMRC	Tax & NI	£
104959	HMRC	NI	£
104960	Essex Pension Fund	Pension	£
104961	Essex Pension Fund	Pension	£
104962	R Thomason*	Re-imb machine servicing	£ 115.31

b) Discuss whether to purchase a replacement litter bin by the bus stop in Heath Road, Ramsden Heath – It was agreed that this matter be monitored and discussed in April/May 2020.

8. Nomination for one additional 2020 Chelmsford Champion – The Clerk suggested we nominate Susan Lowing for the tremendous amount of work she does with the coffee mornings. All in favour.

9. Up-date from the Working Party regarding the V.E Day Event – Cllr Black reported that Cllr Vallis has secured a £1000 grant from the National Lottery. The Clerk and Councillors Mitchell, Vallis and Black reported matters were going well, and we will report back in April.

10. Matters for Information –

a) Cllr Walker reported that she will be standing down as the Transport Representative and Peter Thurgood will be taking her place.

b) Cllr Coveley confirmed she will be soon meeting with Stella Scrivener.

c) Cllr Black confirmed the football pitches are playable this weekend.

11. Date of Next Meeting – The Clerk reported this will be Thursday 20th February 2020 commencing 7.45pm in Downham Village Hall.

There being no further business, the meeting closed at 8.21pm.

Approved as a true record.

Signed.....Dated.....