

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held by zoom (digital meeting platform) on Thursday 18th June 2020.

Present: The Chairman and Councillors Whitehead, Walker, Huntington, Marsello, Burgess, Mitchell, Vallis, Bonnett and Coveley. The Clerk kept the minutes.

1. Apologies for Absence - Councillors Black and Vickers.

2. Disclosure of Interests - None.

3. Public Participation - None.

4. Approval of Minutes dated the 14th & 22nd May 2020 - Proposed as a true record by Cllr Mitchell, Seconded by Cllr Vallis.

5. Clerk & Councillors Report -
14th May 2020

a) 5d-Cllr Grundy has asked ECC to contact Cllr Black to arrange a meeting to discuss the drainage problems in Downham Rd.

b) 10d-RHVH were unable to secure the third written quotation, therefore the donation request will be carried over to another meeting.

c) 11f-The new signage for the sports field has been purchased and will be installed shortly.

22nd May 2020

a) The Clerk confirmed planning permission is not required for the hedge removal in Dowsett Lane. After lengthy discussion, it was agreed that the Clerk request further quotations for the hedge and roots to be removed up to the red bollards and to erect 51m of green palisade fencing 1.5m high.

6. Planning -

- a) 20/00719/Ful - 75 Park Lane, Ramsden Heath - Removal of existing conservatory and replacement rear extension, room in roof and proposed side and front extensions - CLLRS WHITEHEAD, HUNTINGTON AND MITCHELL DECLARED NON-PECUNIARY INTERESTS -No comment.
- b) 20/00711/Ful - Land rear of Lees Dell, Brock Hill, South Hanningfield - Proposed outbuilding and treatment plant to serve outbuilding - No Objection subject to this being ancillary to the main dwelling and not to be turned into habitable use.
- c) 20/00788/Ful - 74 Park Lane, Ramsden Heath - Detached double garage and entrance gates - CLLRS HUNTINGTON, WHITEHEAD, BURGESS AND MITCHELL DECLARED NON PRECUNIARY INTERESTS - Object, not in keeping and refer to VDS.
- d) 20/00810/Ful - Whitedown, South Hanningfield Rd, South Hanningfield - Proposed new carport with extension to existing driveway - No Objection subject to this being ancillary to the main house and not to be turned into a separate dwelling.
- e) 20/00824/Cleud - Greenacres, De Beauvoir Chase, Downham - Use of outbuilding as a separate dwelling house/residential annexe - Strongly object. In contravention of planning with total disregard to the planning system. Totally illegal and deliberately broke the condition of planning. The Chairman authorised the following planning application could be discussed, as a decision needed to be made before the next meeting:
- f) 20/00878/Ful - Walden, South Hanningfield Rd, South Hanningfield - Single storey extension to rear of existing store/garage. Alterations to existing store/garage roof and fenestration. Relocation of oil tanks and removal of shed - Object, complete overdevelopment of the original footprint. If planners approve this, we request that this is not to be used as a separate dwelling and is to be used ancillary to the main house.

7. Finance -

a) Ratification of Cheques - Proposed by Cllr Whitehead, Seconded by Cllr Huntington. *CLLR THOMASON DECLARED AN INTEREST, **PAYMENTS MADE UNDER SECTION 137 -

105016	Saddler Associates*	Fertilise football pitches	£ 960.00
105017	BFS Ltd	Fuel	£ 87.01

105018	J Moule	Re-imb site plan fee	£ 13.20
105019	Starboard Systems	Annual scribe fee	£ 462.00
105020	Downham Parochial CC*	Donation**	£1500.00
105021	Ernest Doe & Sons*	Materials	£ 177.91
105022	M Holt	Maintenance	£
105023	Cash	Petty Cash	£ 84.60
105024	R Thomason*	Salary	£
105025	J Moule	Salary	£
105026	HMRC	Tax & NI	£
105027	HMRC	NI	£
105028	Essex Pension Fund	Pension	£
105029	Essex Pension Fund	Pension	£
105030	SSP Direct	Posts & brackets	£ 250.68
105031	BFS Ltd	Fuel	£ 64.00
105032	J Moule	Re-imb PPE	£ 131.64

b) Approval of 31st March 2020 Year End Accounts – Proposed by Cllr Marsello, Seconded by Cllr Bonnett.

c) Approval of 2019-20 Annual Governance Statement – The Clerk read through each item. Proposed by Cllr Mitchell, Seconded by Cllr Burgess. All in favour.

d) Request from Cllr Vallis to consider preparing a Grant Application Form and Adopting a Grants Policy – Cllr Whitehead suggested Cllr Vallis produces a reduced version of the form and this will be discussed at the next finance meeting. All in favour.

e) Request from Cllr Vallis to consider participating in the Ealc Local Council Award Scheme – Due to the Clerk's excessive workload, this cannot be considered at this time.

f) Discuss and Agree to donate an amount towards the Southend A&E Hospital Courtyard Project – CLLR COVELEY DECLARED A NON-PUCUNIARY INTEREST. Members fully support and appreciate the

amount of hard work the nurses have given. Cllr Whitehead proposed a donation of £200 be made. Seconded by Cllr Bonnett, all in favour.

8. Matters for Information -

a) Cllr Walker reported that Downham School are re-opening on 29th June 2020, splitting class sizes and offering different days to each year. A leaving celebration will be held for Year 6 on 22nd July and school term will end on 21st July.

b) Cllr Burgess reported that RHVH Management Committee received a 25-page risk assessment form to complete before consideration can be made to re-open the village hall.

c) Cllr Mitchell asked whether the mirror at the top of Park Lane will be re-instated?

d) Cllr Marsello asked whether anything had been done regarding the joy riders along Hawkswood Rd? The Clerk confirmed she had contacted the Police, Cllr Grundy, Trading Standards and the Highway Rangers regarding the amount of issues along this stretch.

e) Cllr Vallis asked whether we will be providing hand sanitiser at our play areas? Unanimous not to provide and to display notices advising parents it is their responsibility to ensure Government Guidelines are adhered to whilst using the play apparatus. All in favour.

f) Cllr Vallis reported she had completed and passed her Cilca.

g) Cllr Vallis asked whether a response will be made to Ealc in relation to the Labour Party's questionnaire on the impact of covid-19? As we are a non-political parish council, no response will be made.

h) Cllr Burgess asked when the finance committee next meet, could they consider the soft play surfacing in the recreation ground, as some of this needs replacing?

i) Cllr Whitehead reported there was an accident outside the school last week. The Clerk has submitted a LHP request for 20mph speed signs.

j) The Clerk reported that the LHP have rejected the request from Cllr Vickers to replace the bollards by the post box near the village hall in south hanningfield. Cllr Grundy is happy to contest this if, full council wish him to do so? This is not a requirement and if south hanningfield

village hall want them reinstated, they can offer to contribute towards the installation.

k) The Clerk asked members if they were happy to employ an I.T consultant to revamp our website?

9. Date of next meeting - This will be a virtual meeting on Thursday 30th July 2020. If the estimates are received regarding the hedge removal/new fencing at the Recreation Ground, a virtual working party meeting will be held on 14th July 2020 to discuss.

There being no further business, the meeting closed at 20.58pm.

Signed.....Dated.....