

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held by zoom (digital meeting platform) on Thursday 30th July 2020.

Present: The Chairman and Councillors Black, Whitehead, Marsello, Mitchell, Bonnett, Huntington, Burgess, Walker and Coveley. The Clerk kept the minutes.

1. Apologies for Absence – Councillors Vallis and Vickers.

2. Declaration of Interests – None.

3. Public Participation – None.

4. Planning –

a) 20/01063/Ful – 6 Tiplers Bridge, Ramsden Heath – Two storey side extension to replace existing single storey garage – No comment.

b) 20/00717/Ful – 2 Claydon's Farm Cottages, South Hanningfield Road, South Hanningfield – Retrospective application to regularise the construction of a link extension and for the use of barn in connection with the residential use of the main house – Object to being sold off as a separate dwelling. In the past this appears to have been let as a commercial enterprise and we would not want to see this continue in the future.

c) 20/00718/LBC – 2 Claydon's Farm Cottages, South Hanningfield Rd, South Hanningfield – Retrospective application to regularise the construction of a link extension – Same as 4c.

Due to recess in August, the Chairman allowed the following planning applications to be discussed:

d) 20/01096/Ful – 47 Church Road, Ramsden Heath – Single storey detached outbuilding – No objection.

e) 20/00716/DOC/1 – Site at Rose Cottage, Dowsett Lane, Ramsden Heath – Condition 2 – Details of materials – No comment.

5. Finance –

a) Ratification of Cheques – Proposed by Cllr Walker, Seconded Cllr Huntington - CLLRS THOMASON* AND COVELEY** DECLARED AN INTEREST. PAYMENT MADE VIA SECTION 137*** –

105033	Chelmsford City Council	Lost Cheque 104984	£ 119.86
105034	T Coveley**	Garden donation***	£ 200.00
105035	Brunel Engraving	Memorial Plaque***	£ 66.50
105036	Post Office	Stamps	£ 108.50

105037	K S Print	Signage	£ 105.00
105038	J Moule	Salary	£
105039	HMRC	Tax&NI	£
105040	HMRC	NI	£
105041	Essex Pension Fund	Pension	£
105042	Essex Pension Fund	Pension	£
105043	Cash	Petty Cash	£ 78.60
105044	M Holt	Maintenance	£
105045	R Thomason*	Salary	£
105046	Kompan Ltd	Play Inspection	£ 324.00
105047	Ernest Doe & Sons*	Materials/Parts	£ 93.05
105048	RCCE	Annual Subs	£ 72.60
105049	Essex Wildlife Trust	Annual Subs	£ 40.00
105050	J Moule	Re-imb PPE	£ 178.53
105051	E Barker	S/Pav cleaning	£ 25.00
105052	BFS Ltd	Fuel	£ 65.01
105053	R H Tidnam	S/Pav electrical work	£ 1953.60

b) 30th June 2020 Month End Accounts – Members had been sent these details electronically. There were no questions.

c) Discuss and agree to adopt the Data Retention Policy – Cllr Marsello reported the Parish Council are required by law to have this Policy. All in favour to adopt. The Chairman thanked the Standing Orders Working Party for their work compiling this.

d) Donation Request from Ramsden Heath Village Hall – After lengthy discussion members agreed to invite Gary Panaghison to a zoom meeting next week to answer some questions we have.

e) Discuss and Agree which contractor to use for the hedge removal and fence installation at the Recreation Ground, Ramsden Heath – Members read through all 3 quotations and it was decided to instruct Lemon Fencing. This was proposed by Cllr Whitehead, Seconded by Cllr Walker. A green palisade green fencing of 1.5m will replace the existing hedge.

6. Community Government Review Consultation – Members agreed for the Clerk to send our comments from the Parish Council and Cllr Whitehead suggested all members send an individual reply also.

7. Agree for the Chairman and Vice-Chairman to deal with any urgent matters during recess – All in favour.

8. Matters for Information –

a) Cllr Walker reported there is a hole in the hedge in between the Recreation Ground and the Allotment Gardens, which needs filling.

- b) Cllr Walker reported 90% of pupils from Downham School attended class in July. The School re-opens on 7th September 2020.
- c) Cllr Walker reported that a private birthday party took place on the Recreation Ground where a BBQ was prepared. The Parks & Open Spaces Working party will need to look in to adopting a policy regarding this.
- d) Cllr Black reported that a resident found a stash of cannabis behind the dugouts at the Sports Field last week.
- e) Cllr Mitchell reported that a road track had been laid near the property of Riverton in Church road. The Clerk will advise Enforcement.
- f) Cllr Huntington reported that an air ambulance landed in Park Lane last week, a window cleaner had fallen off his ladder.
- g) Cllr Black reported there were around 90 children under the age of 6 at First Kicks this morning.
- h) Cllr Black reported football will commence earlier this year, the 8th August 2020.
- i) Cllr Black reported chase Auto's had been leased to another car company.
- j) Cllr Whitehead reported that CCC are currently reviewing Special Expenses.
- k) The Clerk asked members to let her have a list of roads where there are bad potholes and she will send the list to Cllr Grundy.
- l) The Clerk reported she had received an email from Peter Thurgood regarding issues with public footpaths. She will email his to members after tonight's meeting.
- m) The Clerk reported that a resident of South Hanningfield contacted her last week as she wanted to arrange a litter pick. Cllr Vallis said she was happy to help and the Clerk has provided the equipment. It is scheduled for 1st August 2020.
- n) The Clerk reported the plaque in memory of Bob Drew has been fitted to the picnic table on the Recreation Ground.
- o) The Chairman reported the bench had been reinstated by Downham Pond.

9. Date of next meeting – The Clerk reported this will be Thursday 3rd September 2020 commencing 7pm via zoom.

There being no further business, the meeting closed at 8.32pm.

Approved as a true record.

Signed.....Dated.....