

## **SOUTH HANNINGFIELD PARISH COUNCIL**

**Minutes** of a council meeting held by zoom (digital meeting platform) on Thursday 3<sup>rd</sup> September 2020.

**Present:** The Chairman and Councillors Whitehead, Black, Mitchell, Bonnett, Walker, Burgess, Huntington and Coveley. The Clerk kept the minutes.

- 1. Apologies for Absence** - Councillors Vallis, Marsello and Vickers.
- 2. Disclosure of Interests** – The following Councillors Declared Non-Pecuniary Interests - Cllr Mitchell 6G and 6H, Cllrs Huntington and Whitehead 6H and 6I and Cllr Black 6D and 6H.
- 3. Public Participation** – None.
- 4. Approval of Minutes dated the 18<sup>th</sup> June, 14<sup>th</sup> July and 30<sup>th</sup> July 2020** – Proposed as a true record by Cllr Walker, Seconded by Cllr Huntington.
- 5. Clerk and Councillors Report –**
  - 18<sup>th</sup> June 2020**
    - a) 5a – The Clerk confirmed the hedge in the Recreation Ground was being removed on Monday 7<sup>th</sup> September.
  - 14<sup>th</sup> July 2020**
    - a) 6f - The Clerk reported the conifer tree on Bofor's Strip was being cut down on Saturday 12<sup>th</sup> September.
  - 30<sup>th</sup> July 2020**
    - a) 5d – The Clerk reported that the donation request from Ramsden Heath Village Hall will be discussed at the finance meeting on 23<sup>rd</sup> September and their recommendation will be presented to full council in October.
    - b) 8a – The Clerk reported a resident kindly filled in the hole in the hedge in between the Allotment Gardens and the Recreation Ground.
    - c) 8k – The Clerk confirmed a list of pothole and footway problems had been forwarded to Cllr Grundy as requested.
    - d) 8m – The Clerk reported the litter pick which Cllr Vallis organised was very well attended.
    - e) Cllr Whitehead reported he and Cllr Grundy had received numerous complaints regarding parking outside the Fox & Hounds.
- 6. Planning –**
  - a) 97/01430/S73 – Lees Dell, Brock Hill, South Hanningfield – Removal of condition 2 (the car port can only be used to park cars and for storage in

- connection with residential use of the premises) of previously approved permission 97/01430/Ful – (detached car port). For conversion to a self contained annexe and alterations to fenestration and doors – No comment.
- b) 20/01242/Ful – Lees Dell, Brock Hill, South Hanningfield – Underground treatment plant – No comment.
  - c) 20/10196/Ful – 47 Church Road, Ramsden Heath – Single storey detached outbuilding, swimming pool and raised patio – No comment.
  - d) 20/00716/S73 – Site at Rose Cottage, Dowsett Lane, Ramsden Heath – Variation of condition 1 (approved plans) to planning permission 20/00716/Ful. (Demolition of existing cottage. Construction of replacement dwelling with 6 roof windows. Retention of a single mobile home on site for the duration of the build. Remedial work to the neighbouring flank wall at Rosedene). To amend the position of the dwelling – No comment.
  - e) 20/00979/Ful – Snatchhangers, 7 School Road, Downham – Single storey front and rear extensions. First floor side and rear extensions including new front and rear dormer windows. Replacement fenestration and external finish – No comment.
  - f) 20/01262/Ful – Foxearth, Brock Hill, South Hanningfield – Construction of part one and a half storey/part single storey side/rear extension with roof lights and alterations to fenestration – No Objection.
  - g) 20/05189/TPO – 64 Park Lane, Ramsden Heath – W1, Oak x 4 – Fell: Reason – to renovate that section of garden. Tree 4 on the sketch has fallen in recent years and heavily encroaches on the area – Object to the mature trees being removed unless there is an overriding reason.
  - h) 20/01262/Ful – Katie House, Park Lane, Ramsden Heath – First floor extension and roof extension to both the dwelling house and garage – No comment.
  - i) 20/01305/Ful – Ambleside, Park Lane, Ramsden Heath – New residential unit – These plans are unclear, the Clerk to request new paperwork.

## 7. Finance –

a) **Ratification of Cheques** – Proposed by Cllr Whitehead, seconded by Cllr Black – \*CLLRS WHITEHEAD AND THOMASON\*\* DECLARED AN INTEREST

105054	R Thomason**	Salary	£	
105055	M Holt	Maintenance	£	
105056	Mallorn Ltd*	Website hosting/support	£	150.00
105057	J Moule	Salary	£	
105058	HMRC	Tax & NI	£	
105059	HMRC	NI	£	
105060	Essex Pension Fund	Pension	£	

105061	Essex Pension Fund	Pension	£
105062	Ernest Doe & Sons**	Fuel/Parts	£ 134.40
105063	Cash	Petty Cash	£ 49.66
105064	E Barker	S/Pav cleaning	£ 25.00
105065	R H Tidnam	S/Pav electrics	£1953.60
105066	Defibshop	Defibrilator pads	£ 108.00
105067	J Moule	Re-imb keyboard	£ 40.99
105068	E Barker	S/Pav cleaning	£ 25.00
105069	J Moule	Re-imb toner x 4	£ 197.72
105070	R Thomason**	Salary	£
105071	M Holt	Maintenance	£
105072	J Moule	Salary	£
105073	HMRC	Tax & NI	£
105074	HMRC	NI	£
105075	Essex Pension Fund	Pension	£
105076	Essex Pension Fund	Pension	£
105077	Cash	Petty cash	£ 75.00
105078	E Barker	S/Pav cleaning	£ 50.00
105079	Ernest Doe & Sons**	Materials & P3	£ 268.81

- b) **31<sup>st</sup> July 2020 Month End Accounts** – There were no concerns.
- c) **Decide whether to continue with the 2020 Christmas Cheer, if so, agree the amount of the voucher** – It was unanimously agreed to increase the voucher to £15.00 per household, for one year only, due to Covid-19.
- d) **Christmas tree lighting** – The Clerk suggested that the Parish Council purchase the tree this year and do not ask for tree sponsors. All were in agreement. There will be no tree lighting event this year due to Covid-19. The P3 Team will erect the tree during the last week in November. Cllr Whitehead has kindly offered to buy new white lights for the tree this year.
8. **Armistice Day** – The Clerk reported she had spoken with the lady from the Royal British Legion, who she purchases the wreaths from. She advised that there will probably not be any services taking place due to Covid-19 and the problem with social distancing. She also advised that the usual door to door sale of poppies, will not take place. In view of this information, the Parish Council will still purchase wreaths, but the usual service at the War Memorial in Ramsden Heath on the 11<sup>th</sup> November 2020 will not take place.
9. **Discuss matters which arose during recess, including youth nuisance in the Recreation Ground and the Allotment Gardens** – The Clerk reported she had received several emails from residents of Dowsett Lane, who have asked what the Parish Council is doing with

regard to the youths congregating in the Recreation Ground after dark. One resident has requested we install gates on all four entrances and lock these every day from 9pm to 6am. Members were in full agreement that this would be impractical. The best option is for residents to log the incidents and report this online to Essex Police.

**10. Matters for Information -**

- a) Cllr Burgess reported one of the allotment holders had contacted Defra because she found a stink bug on the allotment gardens, which potentially could be extremely dangerous.
- b) Cllr Black advised members that Ralph had to remove a dead mount jack from the Sports Field last Sunday.
- c) Cllr Black reported Play in the Park was very well attended.
- d) Cllr Black reported First Kicks held successful training sessions during the summer holidays. Some days over 90 children attended.
- e) Cllr Whitehead reported there is soon to be a white paper published and Essex County Council wish to create a new unitary authority.
- f) The Clerk advised the finance committee members that we need to arrange a meeting soon.
- g) The Chairman thanked Cllr Whitehead for hosting the meeting.

**11. Date of next meeting – Thursday 1<sup>st</sup> October 2020 commencing 7pm.**

There being no further business, the meeting closed at 20.36pm.

Approved as a true record.

Signed.....dated.....