

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held by zoom (digital meeting platform) on Thursday 11th March 2021.

Present: The Chairman and Councillors Black, Whitehead, Huntington, Bonnett, Mitchell, Marsello, Walker, Coveley, Burgess, Vallis and Vickers. Five members of the public were also present, together with Ryan Shorter and the Clerk kept the minutes.

1. Apologies for Absence – None.

2. Disclosure of Interests – The following Interests were noted – Cllr Bonnett 4b, Cllr Burgess 4g, Cllr Marsello 4i and Cllr Thomason 4d and 4j.

3. Public Participation –

Ryan Shorter gave a presentation on his career background and what he is proposing regarding the planning application at Hilltop Nursery to form a zoological attraction. He answered questions to enable us to make our decision regarding his application. The Chairman thanked Mr Shorter for attending this evening.

A resident asked whether we knew who was responsible for the sycamore tree on the corner of Willowmeade?

4. Planning -

a) **21/00226/Ful** Hilltop Nursery, Dowsett Lane, Ramsden Heath – Demolish existing storage buildings. Construction of steel portal framed building for the purpose of agricultural storage – No Objection but would request ECC investigate reducing the speed limit from 40 to 30mph.

b) **21/00115/Ful** – Hilltop Nursery, Dowsett Lane, Ramsden Heath – Demolish existing storage buildings. Construction of steel portal framed building for purpose of agricultural storage – We request further supporting evidence why this needs to be agricultural and not horticultural. Once the information is received, we will make our decision.

c) **21/00215/Cleud** – Land East of Rivaton, Church Road, Ramsden Heath – Formation of land and vehicle access point – No Objection.

d) **21/00112/Ful** – St Francis Farm, Castledon Road, Downham – Replacement of existing pool house – No Objection.

e) **21/01704/S73** – 97 Downham Road, Downham - Variation of Condition 2 of approved planning permission 20/01704/Ful – Demolish existing outbuilding. Construction of single storey detached rear

outbuilding to provide storage, gym and entertainments/game area. To construct the outbuilding to a smaller size – No comment.

f) **21/00142/Ful** – Woodside, Dowsett Lane, Ramsden Heath – Demolition of outbuilding (Building 3). Extend existing outbuilding (Building 2) and increase its height – No Objection.

g) **21/00290/Ful** – 54 Allen’s Road, Ramsden Heath – Demolish existing conservatory. Construction of a single storey rear extension with 2 roof windows – No Objection.

h) **19/00101/S73** – Bridleway Cottage, Broomwood Lane, Ramsden Heath – variation of condition 2 of approved application 19/00101/Ful (Two storey and single storey front, rear, side extensions). Proposed enlarged west side extension with pitched roof and changes to openings – No comment.

i) **18/01635/S73** – Woodleigh, School Road, Downham – Variation of condition 2 for approved planning permission 18/01635/Ful (Extension to front porch, with a ground floor side and front infill extension). First floor side extension and a single storey rear extension. Other external alterations. Alterations to ground floor front projection, alteration to first floor plan, changes to windows and doors, internal layout changes – Obscure windows need to be made a condition of this application, as the rights of the neighbouring property are currently impinged. This should be to the highest opacity. Suitable fencing should also be in place to protect the privacy on the lower ground floor level.

j) **21/00366/Ful** – North Wing, Downham Hall, Castledon Road, Downham – Change of use from hotel (Use Class C1) with dining facilities to a hybrid use as restaurant (Class E) with guest accommodation (Class C1) – No Objection.

5. Approval of Minutes dated the 11th February 2021 – Proposed as a true record by Cllr Huntington, seconded by Cllr Walker.

6. Clerk & Councillors Report –

a) 5c-The Clerk reported that the Police have been patrolling Ramsden Heath within the past two weeks, due to our constant requests.

b) 5d-The Clerk reported that the Parks & Open Spaces Working Party have agreed to erect two “dogs on lead” signs at South Hanningfield Tye.

c) 7c-The Clerk reported she had received a letter of thanks from the Ramsden Heath Horticultural & Allotment Society for our recent donation.

7. Finance –

a) Ratification of Cheques – Proposed by Cllr Bonnett, seconded Cllr Vickers: *Payment made under Section 137 **Cllr Thomason Declared an Interest -

105167	Ramsden Heath Horticultural & Allotment Society*	Donation	£ 1000.00
105168	Enhanced Security Solutions	Call out x 2	£ 165.60
105169	Enhanced Security Solutions	S/Pav repair	£ 159.12
105170	Scottish Power*	Xmas tree lighting	£ 87.70
105171	Cash	Petty Cash	£ 77.22
105172	R Thomason**	Salary	£
105173	M Holt	Maintenance	£
105174	J Moule	Salary	£
105175	HMRC	Tax & NI	£
105176	HMRC	NI	£
105177	Essex Pension Fund	Pension	£
105178	Essex Pension Fund	Pension	£
105179	P Andrews*	Christmas Cheer	£ 60.00
105180	E&S Water	S/Pav water rates	£ 199.40
105181	Barclaycard	zoom fee/paint/printer cartridges	£ 269.06
105182	CCC	Grounds maintenance	£ 5096.86
105183	Ramsden Heath Village Hall*	Donation	£ 5000.00

b) February Month End Accounts – due to the length of this meeting, the Chairman agreed to carry this over to the 25th March 2021.

c) Agree 2021-22 Grounds Maintenance Contract – The Clerk reported there was no increase from last years figures. All in favour to accept.

d) Approval of Financial Regulations – Cllr Marsello proposed we accept the revised document – All in favour.

e) Report from Cllr Whitehead, Finance Chairman – Carried over to the 25th March 2021 meeting.

8. Discuss the 2021 Annual Parish Meeting – Carried over to 25th March 2021.

9. Request from Ramsden Pre-School to use Norton Meadows on 16th July 2021 for a summer fete and bbq – All in favour.

10. Discuss follow-up from RCCE regarding the Affordable Housing Scheme – Carried over to the 25th March 2021.

11. Matters for Information –

- a) Cllr Black reported that vehicles are parking outside the parade of shops all day in Downham Road, Ramsden Heath, limiting the shop users from parking there. The Clerk to contact South East Essex Partnership and request a warden visit.
- b) Cllr Vallis reminded members that today is the last day to complete the online survey from the Police Fire Crime Commissioner regarding the theft of dogs.
- c) The Clerk reported that some of the daffodil heads had been cut off by the new fence in the Recreation Ground.
- d) The Clerk reported that the Cross-Country event has been re-scheduled for the 25th March 2021.

12. Date of Next Meeting – The Clerk reported this will be the 25th March 2021 commencing 7pm via zoom and an Allotment Trustee Meeting will follow.

Approved as a true record.

Signed.....Dated.....

