

## **SOUTH HANNINGFIELD PARISH COUNCIL**

**Minutes** of the Annual General Meeting held via zoom on Wednesday 5<sup>th</sup> May 2021.

**Present:** The Chairman and Councillors Black, Whitehead, Huntington, Burgess, Vickers, Bonnett, Walker, Vallis, Coveley and Marsello. The Clerk kept the minutes.

**1. Apologies for Absence** – Councillor Mitchell.

**2. Election of Chairman** – Proposed by Cllr Whitehead, seconded by Cllr Vickers that Cllr Thomason remains Chairman. All in favour. Cllr Thomason read and signed his Declaration of Acceptance of Office.

**3. Election of Vice-Chairman** – Proposed by Cllr Thomason, seconded by Cllr Walker that Cllr Black remains Vice-Chairman. All in favour.

**4. Election of Councillors/Representatives to serve on the following Working Groups and Committees:**

**a) Sports Field** - Cllrs Black, Thomason, Vickers and Whitehead.

**b) Parks & Open Spaces** – Cllrs Walker, Mitchell, Burgess and Coveley.

**c) Finance & General Purposes** – Cllrs Whitehead, Thomason, Black, Bonnett & Marsello.

**d) RFO – Julie Moule Internal Auditor** – Cllr Mitchell.

**e) Staff Relations Panel** – Cllrs Thomason, Black, Bonnett & Walker.

**f) Downham Village Hall Management Committee** – Cllr Thomason and Julie Moule.

**g) Ramsden Heath Village Hall Representative** – Cllr Burgess.

**h) South Hanningfield Village Hall Representative** – Cllr Vallis.

**i) Emergency Planning Officers** – Cllrs Burgess, Vickers & Marsello.

**j) Parish Paths Partnership (P3)** – Cllrs Mitchell and Burgess. Cllr Vickers will discuss his position with the P3 Team Leader, Peter Thurgood.

**k) Communications Officer** – Cllr Huntington.

**l) Health Liaison Officer** – Cllr Coveley.

**m) Standing Orders** – Cllrs Black, Mitchell & Marsello.

**n) Transport Representative** – Peter Thurgood.

**o) Anyone wishing to update their Member's Interest forms, please advise the Clerk** – None.

There being no further business the meeting closed at 8.36pm.

Approved as a true record.

Signed.....Dated.....