

## **SOUTH HANNINGFIELD PARISH COUNCIL**

**Minutes** of a council meeting held on Friday 25<sup>th</sup> June 2021 in Ramsden Heath Village Hall.

**Present:** Councillors Thomason, Black, Whitehead, Marsello, Huntington, Vickers, Bonnett, Walker and Burgess. Seven residents were in attendance and the Clerk kept the minutes.

**1. Apologies for Absence** – Councillors Mitchell, Vallis and Coveley.

**2. Disclosure of Interests** – None.

**3. Public Participation** – Residents came to ask why the Parish Council did not support the recent planning application at the Fox & Hounds Public House? Members explained they could not support an unauthorised structure within the greenbelt.

**4. Approval of Minutes and AGM Minutes dated the 5<sup>th</sup> May 2021** – Proposed as a true record by Cllr Whitehead, Seconded by Cllr Marsello.

**5. Clerk & Councillors Report** –

- a) 10g – The Clerk reported that the Safe Spaces Initiative will be incorporated into our new website and not our existing one.
- b) Cllr Huntington thanked the Clerk for arranging to get the CGC hedge cut.

**6. Planning** –

**Planning applications dealt with under Delegation of Power** –

- a) 21/00986/PIP – Site between the Nags Head and 46 Heath Road, Ramsden Heath – The Parish Council has carefully considered this planning in principal request and notes the developer's justification for building three new houses on land which already includes an existing property. The view of Councillors is that whilst one new property within the curtilage of the old bakehouse may be acceptable, the use of land behind it, should not be used to further eat into the green belt. The

new local plan clearly shows the limits of the defined settlement and the building of two new houses opposite the site should not be used as a justification to build three new houses on this site. Infilling has occasionally been accepted by both the Parish Council and City Council on small sites within Ramsden Heath and Downham, but in this instance the addition of three new properties on this site would be detrimental to the character of the village.

b) 21/01006/Ful – 70 Park Lane, Ramsden Heath – Replacement dwelling – No comment. CLLR WHITEHEAD DECLARED AN INTEREST.

c) 21/00942/Ful – Dwelling at Greenacres, De Beauvoir Chase, Downham – Construction of detached chalet bungalow & double garage - Object, Greenbelt.

d) 21/00933/Ful – Plumtrees, Grange Lane, Downham Raising and replacing of roof, replacement of existing dormer windows, two storey side/front extension & internal alterations - No comment.

e) 21/01002/Cleud – Barnmead, Brock Hill, South Hanningfield – Construction of domestic garage for parking of cars & private model collection, ancillary to the enjoyment of the dwelling - We believe this building was erected not only outside the curtilage of the main dwelling, but also within the green belt and without planning consent.

f) 21/01098/Ful – Yard adjacent Fairlight, Hawkswood Road, Downham – Retrospective application for the use of the existing commercial yard as an area to be used for purposes of storing containers - Strongly object. The previous application 21/00534/Ful is yet to be determined and this is a proposed change of use to commercial within the green belt. The container storage site is not complimentary to the area, it affects the openness of the countryside.

g) 21/01047/Ful – West Barn, Barn Farm, Heath Road, Ramsden Heath – Construction of a new single storey plant, machinery & storage building for agricultural purposes. Object, we believe there is already sufficient capacity at this site, as evidence by other previous refusals. We suggest the Case Officer inspects the site.

**Planning applications received between 21<sup>st</sup> & 25<sup>th</sup> June 2021 –**

- a) 21/01083/Ful – 111 Downham Road, Downham – Proposed detached garage – Object, detrimental of the street scene.
- b) 21/01236/Cleud – Annexe, 68 Park Lane, Ramsden Heath – Use of building as dwelling house – CLLR WHITEHEAD DECLARED AN INTEREST – A condition should be made for this to be ancillary to the main house.

**7. Finance –**

**a) Ratification of Cheques – Proposed by Cllr Vickers, Seconded by Cllr Burgess - \*CLLR THOMASON DECLARED AN INTEREST:**

105220	Barclaycard	Cartridges & window at S/Pav	£ 366.28
105221	Activ8 Creative	Newsletters	£ 220.00
105222	BFS Ltd	Fuel	£ 64.01
105223	SHPA	Fee refund	£ 84.00
105224	M Holt	Re-imb materials	£ 484.80
105225	L Barker	Cleaning S/Pavilion	£ 180.00
105226	Reliable Fire Protection Services		
		S/Pavilion annual service	£ 38.64
105227	M Holt	Maintenance	£
105228	R Thomason*	Salary	£
105229	Cash	Petty Cash	£ 78.83
105230	J Moule	Salary	£
105231	HMRC	Tax & NI	£
105232	HMRC	NI	£
105233	Essex Pension Fund	Pension	£
105234	Essex Pension Fund	Pension	£
105235	Ernest Doe & Sons*	Tractor Parts	£ 31.04
105236	S-Type Security	Parish Patrol	£ 490.00
105237	Scribe	Software Licence	£ 561.60
105238	BHIB	Additional Ins Premium	£ 375.76
105239	BFS Ltd	Fuel	£ 85.01
105240	Janet Stobart	Internal Audit Fee	£ 185.00

**b) Approval of 2020-21 Annual Governance Statement – The Clerk read through the statements, which were agreed and approved by all members. Proposed by Cllr Black, Seconded Cllr Vickers.**

**c) Approval of 31<sup>st</sup> March 2021 Year End Accounts – Proposed by Cllr Marsello, Seconded by Cllr Black.**

**d) April & May 2021 Month End Accounts – Cllr Whitehead** advised members that there is £10000 to be allocated to reserves. He asked members opinions on where this should be allocated.

**8. Ratification of Clive Vallis being the Parish Council Representative at the Essex Wildlife Trust –** Members were all in favour for Clive to remain as our Representative. They have requested that Clive reports back to the Clerk after every meeting.

**9. Discuss the results of the Affordable Housing Questionnaire –** The Clerk reported that only two residents contacted her as a result of the 1150 questionnaire's which were hand delivered. Members were in full agreement that there was no need for affordable homes currently within the Parish.

**10. Matters for Information –**

a) The Clerk reported that the Allotment Gardens will be closed on 29<sup>th</sup> & 30<sup>th</sup> July as the Trading Hut will be removed on these days. The hut will be fully covered when it is being disassembled and the company will send their risk assessment to HSE 14 days prior to the 29<sup>th</sup> July 2021. The Clerk will write to residents who live close to the site, she will place notices at the two entrances and will publicise this on face book.

b) Cllr Burgess thanked Cllr Vickers for arranging for the repair of the memorial seat in memory of Reg & Lily Samms.

c) Cllr Whitehead reported on the planning meeting he attended at CCC where the Fox & Hounds was discussed.

d) Cllr Marsello reported that he is currently looking into registering the allotment land.

**11. Date of next meeting –** The Clerk confirmed this will be held on Thursday 29<sup>th</sup> July 2021, commencing at 7.00pm in Downham Village Hall.

Approved as a true record.

Signed.....Dated.....

