

SOUTH HANNINGFIELD PARISH COUNCIL

Minutes of a council meeting held on Thursday 29th July 2021 in Downham Village Hall.

Present: The Chairman and Councillors Huntington, Vickers, Walker, Marsello, Burgess, Whitehead, Bonnett, Coveley and Mitchell. The Clerk kept the minutes.

1. Apologies for Absence – Councillors Black and Vallis.

2. Disclosure of Interests – Non-pecuniary interests were disclosed by Cllr Burgess 6a and Cllr Huntington 6e&f.

3. Public Speaking Time – No members of the public were present.

4. Approval of Minutes dated the 25th June 2021 – Approved as a true record by Cllr Walker, seconded by Cllr Whitehead.

5. Clerk & Councillors Report – None.

6. Planning –

a) 21/01257/Ful – 1 Birds Close, Ramsden Heath – Single storey side extension, front porch extension to pitched tiled roof. Replace existing fence with a brick wall rendered infill panels – No Objection.

b) 21/01367/Ful – Michael House, Woodlands, South Hanningfield Road, South Hanningfield – Retrospective application for the change of use from office to day spa – Object, out of keeping for the area and increase of traffic flow in a rural area.

c) 21/01395/Ful – Crowsheath Farm, Hawkswood Road, Downham – Retrospective application for the change of use of part dwelling (C3 use) to offices (class E) – No comment.

d) 21/01396/Ful – Crowsheath Farm, Hawkswood Road, Downham – Retrospective application for the change of use of barn from agricultural use to storage and distribution (class B8) and for the cutting of steel girders (class E) - Object as the change of use of the subject barn from agricultural to industrial is totally unacceptable as it will be detrimental to the surrounding countryside, some of which is a conservation area, and will create disturbance to the associated wildlife. It will also impair the enjoyment of the general public who travel from across the country to visit the Hanningfield Reservoir. Access to

the site is via narrow country lanes, which are not suitable for heavy vehicles. Hawkswood Road, from which site access would be obtained, borders the Hanningfield Reservoir and is continuously used by families, ramblers and bird watchers. The regular use of this road by heavy and in particular articulated vehicles will undoubtedly create a clear and unnecessary danger to the public.

e) 21/01405/CUPAQ – Agricultural Building at Park Lodge, Park Lane, Ramsden Heath – Determination as to whether the prior approval of the Local Planning Authority is required for the change of use of agricultural buildings to 1 new dwelling (Class C3) – The documentation is unclear with inaccuracies and appears to have been copied from a previous application.

f) 21/01394/CUPAQ – Park Lane Riding School, Park Lane, Ramsden Heath – Determination as to whether the prior approval of the local planning authority is required for the proposed change of use from Agricultural buildings to two dwellings (Class C3) - The documentation is unclear with inaccuracies and appears to have been copied from a previous application.

7. Finance –

a) Ratification of Cheques – Proposed by Cllr Bonnett, seconded by Cllr Mitchell. CLLR THOMASON* DECLARED AN INTEREST:

105241	M Holt	Maintenance	£
105242	R Thomason*	Salary	£
105243	Cash	Petty cash	£ 169.41
105244	J Moule	Salary	£
105245	Hmrc	Tax & NI	£
105246	Hmrc	NI	£
105247	Ecc Pension	Pension	£
105248	Ecc Pension	Pension	£
105249	Void	Written in error	
105250	A Moule	Garden services	£ 156.00
105251	Ernest Doe & Sons*	Tractor parts	£ 538.93
105252	SHTS	Tree maintenance	£ 500.00
105253	Essex Wildlife Trust	2021 Subscription	£ 40.00
105254	RCCE	2021 Subscription	£ 72.60
105255	S-Type Security	June Patrols	£ 455.00
105256	Bevis Agricultural*	Tractor servicing	£ 613.80
105257	BFS Ltd	Fuel	£ 65.26
105258	P Thurgood	P3 expenses	£ 50.00

b) 30th June 2021 Month End Accounts – Members had no questions. The Clerk reported that she is waiting for the remaining five cheque signatories to pass their secure checks with Barclays Bank in respect of online banking.

c) Ratify S-Type Security Contract for a further 3 months – The Clerk reported this related to the months of August to October 2021. Proposed by Cllr Bonnett, seconded by Cllr Huntington.

d) Ratify Temporary Maintenance Assistance to help the current Grounds Staff – All in favour.

e) Discuss and agree where to allocate the surplus National Lotteries Grant funding to – Members were in full agreement to divide the surplus between the three Village Halls. All in favour.

8. Authority for the Chairman and Vice-Chairman to deal with any urgent matters during recess – All in favour.

9. Agree a date of the 2021 Christmas tree lighting event – Members agreed to hold this on Friday 26th November. All in favour.

10. Discuss and agree combining the Jubilee Fun Day on the 16th July 2022 with the Queen’s Platinum Jubilee Celebrations – Members were in full agreement and the event will be called “The Platinum Jubilee Funday”. A working party meeting will need to be arranged.

11. Matters for Information –

a) Cllr Coveley would like to see the Parking Partnership patrolling in Ramsden Heath. Cars are being parked on double yellow and zig zag lines, which are not being enforced.

b) The Clerk will email Cllr Grundy to see whether there are still funds available for potholes.

c) Cllr Vickers reported the hedge row in Church Lane needs cutting back.

d) Cllr Burgess reported he had received several complaints stating the company who removed the asbestos from the Trading Hut were not wearing full protection and the area was not made secure. The Clerk will contact the Chairman of the RHHS.

e) Cllr Marsello confirmed the relevant documentation has been submitted to the land registry regarding the allotment gardens.

f) Cllr Marsello asked whether we could request that the scaffolding and structure at the De Beauvoir could be taken down.

12. Date of Next Meeting – The Clerk reported this will be Thursday 2nd September 2021 commencing 7.45pm in RHVH.

Approved as a true record.

Signed.....Dated.....

